

Chapter 1 Introduction

1-1 Purpose of External SOP.

a. Establishes policies and procedures that apply to units drawing, expending, preserving, accounting for, managing, and securing ammunition, and for unit storage and safety of ammunition at Fort Bragg.

b. Establishes procedures for forecasting, receipting, and the turn-in of ammunition and residue.

c. Implements the Environmental Protection Agency, (EPA), Military Munitions Rule(MR)governing handling of hazardous waste munitions, (see App H).

1-2. References. Required and related publications are listed in Appendix A.

1-3. Applicability. This regulation applies to all units, organizations, and activities assigned or attached to XVIII Airborne Corps and Fort Bragg, tenant units, inactive DOD components and other Government sponsored services and agencies using the installation ammunition facility or ranges.

1-4. Explanation of Abbreviations and Terms. Abbreviations and special terms used in this SOP are explained in the glossary.

1-5. Division Ready Brigade (DRB) Contingency Ammunition. Division Ready Brigade stocks will be stored and accounted for in accordance with (IAW) the current Memorandum of Agreement (MOA) between the 82d Airborne Division Ammunition Office and Fort Bragg RBC.

1-6. Responsibilities.

a. Readiness Business Center (RBC) is responsible for the following:

(1) Operational control of the Ammunition Supply Point, (ASP), to include Ammunition Surveillance, (see Chapter 6) and exercising overall responsibility for Class V operations at Fort Bragg, including compliance with the EPA- MR (see Appendix H).

(2) Receipt, storage, and issue of ammunition and/or explosives on Fort Bragg.

(3) Chairing and providing membership to the Fort Bragg Ammunition Certification Board/Program IAW FORSCOM Regulation 350-10, Training and Certification Program for Personnel Working Ammunition Operations, and the Military Munitions Rule Implementation Council (MRIC).

(4) Ensuring that operational loads are in a separate account from the Training and Ammunition Basic Load (ABL) account.

(5) Maintaining accountability and stock records of all Class V material received and stored at the ASP.

(6) Receiving and processing Class V requests for issue to supported units.

(7) Coordinating all matters pertaining to ammunition, dunnage, residue, infrastructure maintenance and other general operational matters, at the ASP to the appropriate command authority.

(8) Reporting any shortfalls and/or problems with the using unit to the appropriate command authority.

(9) Providing adequate safe haven/refuge policies at the ASP by ensuring the updating and distribution of Memorandum of Instruction (MOI) XVIII Airborne Corps and Fort Bragg, covering safe haven/ refuge for commercial carriers hauling Government sponsored ammunition and explosives cargo.

b. The 1st Corps Support Command (COSCOM), 2d Support Center Corps Materiel Management Center (CMMC), Munitions Division, is responsible for the following:

(1) Monitoring and releasing basic load after reviewing an execute order or obtaining authority from the XVIII Airborne Corps Emergency Operations Center (EOC)/G3, Support Operations, Munitions Branch.

(2) Coordinating as necessary, with the RBC, Chief of Training, Training Ammunition Section, in establishing training ammunition priority of fill and issue of ABL when munitions are taken from training stocks for ABL.

(3) Providing guidance to the RBC on the calculation of ammunition stockage objective at the ASP.

(4) Providing membership to the Fort Bragg Ammunition Certification Board.

(5) Operating the Standard Army Ammunition System (SAAS) 1/3 and reporting stock status to FORSCOM G4 monthly via the Installation Worldwide Ammunition Reporting System (IWARS).

(6) Ordering ammunition to ensure stockage levels are maintained to meet training, operational and basic load requirements. (NOTE: Coordination with the ASP Accountable Officer is critical in order to ensure adequate storage space is available prior to ordering.)

(7) Ensuring excesses are managed properly on Fort Bragg.

(8) Maintaining visibility of Corps contingency stocks stored at Anniston Army Depot. Executing call forward after approval by Corps EOC or COSCOM, G3, Support Operations Munitions Branch.

(9) Maintaining the 2d Support Center CMMC, Munitions Division, Rear, for continuous operation of the SAAS 1/3, upon deployment.

(10) Coordinating submission of forecasts and requests for issue of ammunition items for U.S. Army Reserve units and activities.

(11) Providing membership to the installation MRIC.

c. The RBC Training Division is responsible for overall management of the training ammunition program on the installation. The Chief, Training Division, maintains general staff supervision over Class V fiscal authorization, forecasting and special requirements for Active Component (AC) units at Fort Bragg. The Training Ammunition Section also has overall responsibility for the Training Ammunition Management System (TAMS); Training Ammunition Management Information System (TAMIS) and approval authority on the Committee for Ammunition Logistics Support (CALS) unforecasted requests. The RBC Training Ammunition Section will provide membership to the Fort Bragg Ammunition Certification Board and to the installation MRIC.

d. The RBC Training Division, Mobilization Branch, in conjunction with the ACoS-Reserves, XVIII Airborne Corps and Fort Bragg, is responsible for monitoring and managing all Reserve Component units directed to use Fort Bragg as a mobilization Station.

e. The Community Activities and Services Business Center (CASBC), in conjunction with the RBC, is responsible for maintaining and operating the ammunition residue yard. The CASBC will also provide a representative to the Fort Bragg Ammunition Certification Board.

f. The Public Works Business Center (PWBC) is responsible for infrastructure maintenance of the ASP, consistent with existing funding constraints, and for conducting annual tests of lightning protection systems on explosive storage sites, as requested by ASP.

g. The Civilian Personnel Advisory Center (CPAC) will provide membership to the Fort Bragg Ammunition Certification Board.

h. Commanders at all levels are responsible for compliance with the procedures prescribed herein. Commanders are directly responsible for safeguarding all ammunition under their control. Management Control Processes will be initiated IAW AR 11-2, Management Control, 1 August 1994, to curtail, insofar as possible, risks for waste, fraud and abuse, incident to munitions training and to ensure compliance with the EPA-MR, (see Appendix H).

i. Commanders will:

(1) Analyze scheduled training and unit strength to ensure that ammunition requests are limited to items and quantities actually authorized and required for prescribed training and/or exercises.

(2) Submit accurate and timely training ammunition forecasts monthly. See Appendix B for units involved.

(3) Maintain records of allowances and expenditures as required or as directed.

(4) Maintain accountability for all live ammunition and residue components under unit control. See DA PAM 710-2-1, Using Unit Supply System, Manual Procedures.

(5) Ensure that personnel handling and transporting ammunition are familiar with applicable requirements of the following regulations: AR 385-64, FM 9-13 and DOD Manual 4500.9-R. Defense Traffic Management Regulation; and AR 385-63, Policies and Procedures for Firing Ammunition For Training. These personnel must attend the Fort Bragg Ammunition Certification Handlers Course. Ensure all Ammunition Handlers are in the grade of SGT E-5 or above or equivalent civilian grade have successfully passed the written Ammunition Handlers Course exam, and have been issued a valid Ammunition Handlers card from the Installation Training Ammunition Section, or a duplicate card issued by the Training Integration Branch Readiness Business Center in order to handle ammunition and explosives on Fort Bragg. See Appendices D and E for specific guidance. See Appendix H for specific training required to meet EPA-MR compliance standards.

(6) Ensure that all personnel involved in the transportation of Class V material have proper documentation indicating they have completed Hazardous Material Training.

(7) Ensure requests for drawing Class V material are submitted at least five work days prior to pick up of material. The pick up date is not to be counted as one of the five days.

j. Major Subordinate Commands/Training Ammunition Management Information System account holders will:

(1) Receive, review, and authenticate all Class V requests for their units.

(2) Maintain records and subunit ammunition authorizations, expenditures and authorization balances. Reconcile monthly ammunition expenditure reports with the RBC Training Ammunition Section.

(3) Receive, review, and consolidate, a monthly training ammunition forecast and forward to the RBC Training Ammunition Section.

1-7. Certification Board. A certification board will be established locally and should typically consist of directors and chiefs of organizations responsible for ammunition, such as, quality assurance specialists (ammunition surveillance), safety directors/managers, civilian personnel officers and, if applicable, union representatives IAW FORSCOM Regulation 350-10.

1-8. Ammunition Users Conference. Once each quarter, an ammunition users conference will be held on this installation chaired by the RBC, location to be determined. This conference will be held on the third Wednesday of the last month of the quarter at 1330.

Commanders/
representatives from the units/staff activities identified in Appendix B will attend.

1-9. Military Munitions Rule Implementation Council, (MRIC). The MRIC will meet at the call of the Director of Readiness, RBC. Frequency of meetings will be determined by input from members of the MRIC and subsequent events involving munitions use at the installation. (See Appendix H)

1-10. Ammunition Supply Point Location and Operating Hours

a. The Fort Bragg ASP is located approximately four miles southwest of Fort Bragg, off Chicken Road at the Hutaff Lake turn off (Coordinates: PJ92845). Issue and turn-in of ammunition, explosives and other Class V material will be accomplished at this location.

b. Hours of Operation. The ASP operates Monday through Friday from 0730 to 1630.

c. Emergency Issue of Ammunition After Duty Hours. Units with emergency requirements for basic or operational load will:

(1) Contact the XVIII Airborne Corps EOC, COMMERCIAL: 396-0371/0372, if operational.

(2) Contact the XVIII Airborne Corps Staff Duty Officer, COMMERCIAL: 396-6100 if the Corps EOC is not operational.

d. Units with a bona fide emergency requirement for training ammunition will call the XVIII Airborne Corps Staff Duty Officer, COMMERCIAL: 396-6100, who will contact the RBC Training Ammunition Section On-Call Officer to confirm/coordinate the requirement with 2d Support Center CMMC, Munitions Division.

e. Valid Requirements. The EOC/COSCOM Staff Duty Officer will contact the RBC On-Call Officer who will authorize the ASP to issue the ammunition.